**UBC SCIENCE CO-OP STUDENT OF THE YEAR AWARD 2024**

The purpose of the UBC Science Co-op Student of the Year Award is to recognize a recipient’s achievements in their job performance, academic performance, their contributions to the UBC community, their employer, the Co-op program, or the general community, and their involvement in extra-curricular activities.

#  **AWARD**

* $1000 cash prize
* An engraved plaque
* Opportunity to be nominated for the Association for Co-operative Education and Work-Integrated Learning BC/Yukon (ACE-WIL)

#  **ELIGIBILITY**

* The candidate must be a current UBC Science Co-op student
* The candidate has completed, or is in the process of completing, at least two Co-op work terms
* The candidate has not previously won the award

#  **SELECTION CRITERIA**

Candidates are evaluated based on their impact to the three main stakeholders of co-operative education. Each criterion carries 1/3 of the overall score, out of 90. Subsequent review within the committee of the merits of top candidates (based on initial scores) helps to determine the winners.

1. Impact on employer (30 pts)

2. Impact on student (self) (30 pts)

3. Impact on institution (30 pts)

Candidates may self-nominate by completing the application themselves or be nominated by
a fellow student. A Co-op Coordinator from the Faculty of Science may also nominate students.

#  **APPLICATION PACKAGE**

Application packages should contain the following items, in one PDF, presented in the order below:

1. Nomination form
2. Employer support form (completed and signed)
3. Student’s essay (2 pages maximum) on the benefits of co-operative education
4. Student’s portfolio (optional, 2 pages maximum)

Submit your application package electronically to main@sciencecoop.ubc.ca

Application Deadline: **Friday, Nov 1, 2024 @9am**

**CO-OP STUDENT OF THE YEAR — NOMINATION FORM**

|  |  |
| --- | --- |
| Student Full Name |  |
| Student ID |  |
| Program Major |  |
| Program Coordinator |  |
| Year Level |  |
| Cumulative Average |  |
| Email |  |
| Phone |  |
|  Please check the box to  provide consent | * I understand by submitting the application, I am giving the UBC Science Co-op Programs the permission to quote from my application for testimonials or promotional materials relating to the Co-op Program.
 |
| Date |  |
| Signature |  |

**EMPLOYER SUPPORT FORM**

The Awards Committee is also interested in the employer perspective. Application packages require one form filled out by a supervisor from a 2023/2024 co-op work term. We are particularly interested in the following factors:

• The student’s duties/responsibilities

• The student’s impact to the workplace

• Outstanding work achievements (cost savings, process/quality improvements,

 design/development innovations, improved customer service, significant research or other

 initiatives, etc.)

• Duties or opportunities that were assigned to the student in addition to typical work

 responsibilities because the student performed above expectations

**STUDENT NOMINEE DOCUMENTATION**

Students are required to prepare and submit these items **(2 pages maximum, 1 inch margins, 10 point font).**

1. **An Essay On The Benefits Of Co-Operative Education
The essay should be contextualized in the student’s experience and could include topics such as:**
* Reasons why you participated in co-op and why you are happy you did;
* How co-operative education has enhanced your personal, academic, and career development;
* The impact your co-operative education experience has had on your understanding of your program of study;
* How co-operative education has improved your confidence as a developing professional and motivated you further
1. **A Portfolio Is Also Recommended**
* Students may include additional items they feel will give the selection committee a better idea of who they are as a person, and particularly as an experiential learner. Portfolios may include things like photos, video, newspaper and magazine articles, excerpts from research work, and letters of recommendation—creativity is encouraged.

Please note that any additional letters/essays similar to those already requested from the nominating institution, employer, and you in the nomination package are not acceptable.

# **EMPLOYER SUPPORT FORM**

1. **Student Nominee’s Name:**
2. **Supporter’s Name and Organization:**
3. **Dates of Student Nominee’s work with organization:**
4. **Basic duties of the Student Nominee while with organization:**
5. **Describe how the student made a significant contribution** (i.e., to your workplace, your stakeholders, project completion, bottom line, strategic goals, etc.). Please use at least one example and indicate the impact to the organization. (max 250 words)
6. **Did you give the student extra duties or opportunities because they performed above expectations and if so, please provide an example.** (max 250 words)
7. **Do you have other comments that you think the awards committee should know?** (max 250 words)
* I received permission to support the above student for the ACE-WIL BC/Yukon Co-op Student of the Year Award (2024) and ACE-WIL BC/Yukon has my permission to use non-confidential information for promotional purposes.

Signature (required) Date