Computer Science & Cognitive Systems Co-op Program
Overview

What is Co-op?

Who is Eligible?

What is the Application Process?

Schedules and Special Situations
What is Co-op?

Work Experience

Academic Studies

Professional Network
What are the Benefits?

- Hands-On Work Experience
- Important Life Skills
- $$$ for Tuition

Tackle the Post-Graduation Job Market Confidently
Employers love hiring UBC Co-ops

- The brightest and self-motivated are with co-op!
- It builds a future talent pipeline for hiring new graduates!
- UBC Co-ops have great reputation!
- They love to mentor!
Supporting Co-op Students' Success

- Resumes & Cover Letters Reviews
- Interview Preparation
- Workshops & 1-on-1 Support

- Develop Job Opportunities
- Facilitate Job Offer Process
- General Advising

- Create Networking Opportunities
- Maintain Employer Relationships

- Site Visits
- Advise and Resolve Workplace Issues
- Manage Work-terms
Co-op Workshops

- Crafting strong resumes
- Writing effective cover letters
- Searching for jobs with strategies
- Preparing for interviews (technical and non-technical)
- Transitioning successfully from school to work
- Recognizing discrimination, bullying and harassment at the workplace

All workshops are mandatory and must be completed prior to start of job search

UBC Science Co-op Programs
Who is Eligible?

Full-time student status, majoring in CPSC/COGS or in the process of declaring CPSC as a major

30+ credits remaining at time of application

Minimum B- average

**BSc(CPSC,COGS)/BCom/BA**

Completed or completing CPSC 121, 210

**BCS**

Completing CPSC 110 (apply in your 1st or 2nd study term at UBC)
Basic Requirements

Commitment to the Co-op Program
- Complete all workshops
- Actively engage in the job search
- Be open and flexible to job opportunities

Work Term Completion (Varies by Program)
- **BSc (CPSC, COGS): Four** to five 4-month work terms
- **BCS:** Two 4-month work terms
- **BCom and BA:** Three 4-month work terms
- Work terms **cannot** all be in the Summer and must end degree on a full academic term

Program Fees
- **Administration and Workshop Fee:** One-time fee
- **Co-op Fee:** payable for each 4-month work term (same for domestic and international students)
- **Co-op fees are subject to change. Please refer to the UBC Calendar for the most current information**
International Students

- International students will need a Co-op work permit to work in Canada
- The Co-op office will assist you in applying for the co-op work permit
Work Terms in Canada = Must Reside in Canada *

- To be registered for a Co-op work term for jobs within Canada, you need to be physically residing in Canada for the duration of your Co-op work term.
  - Check out: [https://students.ubc.ca/about-student-services/go-global](https://students.ubc.ca/about-student-services/go-global)

* COVID Measure
International Work Terms in Home Country *

- May be possible to secure a work term in home country and registered as a Co-op work term
- Students pursuing Co-op work terms outside of Canada are required to go through High-Risk Authorization (HRA) process as required by UBC’s Student Safety Abroad policy
- You must demonstrate a high-degree of familiarity and support in the location, provide a detailed assessment of risks, and how you will mitigate them
- Start process with your Coordinator

* COVID Measure

UBC Science Co-op Programs
## Example Scenarios

### Scenario A:
- You find a job in Beijing, China
- You will move home and/or live with family in Beijing, China

### Scenario B:
- You find a job in Singapore
- Your family lives in Beijing, China
- You will need to move to Singapore and rent

Will need to complete a Safety Planning Record, attend information session and go through approval process

* COVID Measure
Co-op Schedule Options?

- There are several entry points for admission to the Computer Science Co-op Program. All options will provide you with a similar Co-op experience.
- Rule of thumb: your start term will be about 1 year after your application. During this preparation period, you will participate in pre-employment workshops, and look for jobs.
- Students who take CPSC 121 and/or 210 in the summer after their first year can apply in their second year, term 1.
- Please refer to [http://www.sciencecoop.ubc.ca/prospective/apply/cs](http://www.sciencecoop.ubc.ca/prospective/apply/cs)
## Co-op Schedule (Fall Application)

### Schedule B for BSc Students - Fall Application

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall</th>
<th>Winter</th>
<th>Summer</th>
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<tr>
<td>1</td>
<td>Study Term 1</td>
<td>Study Term 2</td>
<td>-</td>
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<tr>
<td>2</td>
<td>Study Term 3 + Apply to Co-op</td>
<td>Study Term 4</td>
<td>-</td>
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<tr>
<td>3</td>
<td><strong>Work Term 1</strong></td>
<td><strong>Work Term 2</strong></td>
<td><strong>Work Term 3</strong></td>
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<tr>
<td>4</td>
<td>Study Term 5</td>
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<tr>
<td>5</td>
<td>Study Term 7</td>
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### Schedule for BCS Students - Fall Application

<table>
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<th>Year</th>
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<td>Study Term 5</td>
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How Do I Apply?

Apply Online

- Online application
  [www.sciencecoop.ubc.ca](http://www.sciencecoop.ubc.ca)
- Resume and non-UBC transcript in **one document**
- If you are a combined major, apply to the co-op program that you’d like your first work term to be in

Deadline Dates

- Apply by:
  **Oct 7, 2021 (Thur) 11:59 pm**

  - Apply as soon as you are eligible to maximize your time, and thus opportunities, in Co-op
How Am I Assessed?

**Application**
- Online Submission
- Quality of responses to application questions

**Resume**
- Technical Projects (academic or personal)
- Work Experience (e.g., McDonald’s, Camp Counsellor)
- Volunteer Experience
- Extracurricular Activities

**Intake Interview**
- Communication
- Professionalism
- Teamwork Skills
- Leadership Skills
- Open and Flexible
- Willingness to Relocate
Fall Application Timeline

- Oct 7: Application Deadline
- Oct/Nov: Intake Interviews
- Jan 2022: Admission Notification
- Jan-Apr: Workshops
- May-Aug: Job Search Period
- Sep 2022: First Co-op Term Begins

UBC Science Co-op Programs
More information:

www.sciencecoop.ubc.ca