Computer Science &
Cognitive Systems
Co-op Program

Science Co-op
Overview

What is Co-op?

Co-op Schedule

What is the Application Process?

FAQ
What is Co-op?

Academic Studies

Professional Network

Work Experience

UBC Science Co-op Programs
What are the Benefits?

- Important Life Skills
- Hands-On Work Experience
- $$$ for Tuition

Tackle the Post-Graduation Job Market Confidently

UBC Science Co-op Programs
Employers love hiring UBC Co-ops

...The brightest and self-motivated are with co-op!

...UBC Co-ops have great reputation!

...It builds a future talent pipeline for hiring new graduates!

...They love to mentor!
Co-op Beyond Borders
Supporting Co-op Students' Success

- Resumes & Cover Letters Reviews
- Interview Preparation
- Workshops & 1-on-1 Support
- Develop Job Opportunities
- Facilitate Job Offer Process
- General Advising
- Create Networking Opportunities
- Maintain Employer Relationships
- Site Visits
- Advise and Resolve Workplace Issues
- Manage Work-terms
Co-op Workshops

Crafting strong resumes
Writing effective cover letters
Searching for jobs with strategies
Preparing for interviews (technical and non-technical)
Transitioning successfully from school to work
Recognizing discrimination, bullying and harassment at the workplace

All workshops are mandatory and must be completed prior to start of job search
Co-op Schedule and Timeline
Co-op Schedule Options?

- Several entry points for admission; all options will provide you with a similar Co-op experience
- **Rule of thumb: your start term will be about 1 year after your application**
- Students who take CPSC 121 and/or 210 in term 2 can apply in term 2
- Students who take CPSC 121 and/or 210 in the summer can apply in the following fall term
- Please refer to [http://www.sciencecoop.ubc.ca/prospective/apply/cs](http://www.sciencecoop.ubc.ca/prospective/apply/cs) to

Apply as soon as you are eligible to maximize your time, and thus opportunities in Co-op
# Co-op Schedule (Spring Application)

## Schedule A for BSc Students - Spring Application

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall</th>
<th>Winter</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Study Term 1</td>
<td>Study Term 2 + Apply to Co-op</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Study Term 3</td>
<td><strong>Work Term 1</strong></td>
<td>Work Term 2</td>
</tr>
<tr>
<td>3</td>
<td>Study Term 4</td>
<td>Study Term 5</td>
<td>Work Term 3</td>
</tr>
<tr>
<td>4</td>
<td><strong>Work Term 4</strong></td>
<td>Study Term 6</td>
<td>Work Term 5</td>
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<tr>
<td>5</td>
<td>Study Term 7</td>
<td>Study Term 8</td>
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</tbody>
</table>

## Schedule for BA or BCom Students - Spring Application

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall</th>
<th>Winter</th>
<th>Summer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Study Term 1</td>
<td>Study Term 2</td>
<td>-</td>
</tr>
<tr>
<td>2</td>
<td>Study Term 3</td>
<td>Study Term 4 + Apply to Co-op</td>
<td>-</td>
</tr>
<tr>
<td>3</td>
<td>Study Term 5</td>
<td><strong>Work Term 1</strong></td>
<td>Work Term 2</td>
</tr>
<tr>
<td>4</td>
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</tr>
<tr>
<td>5</td>
<td>Study Term 8</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

* BCS Spring applicants should discuss your schedule with your Coordinator at intake interview.

UBC Science Co-op Programs
How do I Apply?
Who is Eligible?

* Full-time student status
* Majoring in **CPSC/COGS now**; or no major yet and will declare CPSC as a major
* **30+ credits** remaining at time of application to Co-op
* Minimum **B-** average

*At the time of application!*

**BSc(CPSC,COGS)/BCom/BA**
Completed or completing
**CPSC 121, 210**

* BSc = 4-year program

**BCS**
Completed or completing
**CPSC 110**

*BCS = 2-year, 2nd degree program; BCS students can apply for Co-op in the 1st year*
I am currently in another major, can I apply to CS Co-op?

• If you currently have a declared major (e.g. Math, CMS), please apply to the co-op program of your current major
• You can transfer to CS Co-op once you become a CS major
• Once students are admitted into the Science Co-op program, they have access to ALL job postings in the different disciplines
Which program should I apply to when I am a combined/double major?

- Submit ONE application only --- based on career preference, or the discipline you’d like to start your first work term in.
- Should the two combined programs have different application timeline, we recommend that you apply to the program that accepts applicants with an earlier timeline.
- Once you are admitted to Science Co-op, you have access to all jobs in the job portal.
Basic Requirements

Commitment to the Co-op Program

- Complete all workshops
- Actively engage in the job search
- Be open and flexible to job opportunities

Work Term Completion (Varies by Program*)

- BSc (CPSC, COGS): Four to five 4-month work terms
- BCom and BA: Three 4-month work terms
- BCS: Two 4-month work terms
- Work terms cannot all be in the summer and must end degree on an academic term

Program Fees

- Administration and Workshop Fee: One-time fee
- Co-op Fee: payable for each 4-month work term that you have secured a job (same fee for domestic and international students)
  - Co-op fees are subject to change. Please refer to the UBC Calendar for the most current information
International students will need a Co-op work permit to work in Canada. The Co-op office will assist you in applying for the co-op work permit. Fees and application process to the Co-op program are the same for domestic and international students, though there are co-op jobs with citizenship restrictions.
How Do I Apply?

**Apply Online**
- Online application
  - [www.sciencecoop.ubc.ca](http://www.sciencecoop.ubc.ca)
- Resume and non-UBC transcript in one document

**Deadline Dates**
- **Mar 3, 2022 (Thur)**
  - 11:59 pm PT

**Transcript:**
- From UBC: no transcript needed (we check directly from the UBC system)
- Any other post-secondary non-UBC transcript (including overseas):
  - Non-official transcript/screen captures are fine
  - Combine with resume into 1 file
How Am I Assessed?

**Application**
- Online Submission
- Quality of responses to application questions

**Resume**
- Technical Projects (academic or personal)
- Work Experience (e.g., McDonald's, Camp Counsellor)
- Volunteer Experience
- Extracurricular Activities

**Intake Interview**
- Communication
- Professionalism
- Teamwork Skills
- Leadership Skills
- Open and Flexible
- Willingness to Relocate

*This will not be the same resume employers see*
Spring Application Timeline

- Mar 3: Application Deadline
- Apr/May: Intake Interviews
- July 2022: Admission Notification
- Aug-Oct: Workshops
- Sep-Dec: Job Search Period
- Jan 2023: First Co-op Term Begins
How many students are accepted?

- The Co-op program doesn’t have an admission upper limit, i.e. students are not competing against each other for admission
- Admission rate varies by year, ranging from 75-85%
More information:

www.sciencecoop.ubc.ca