

PHARMACOLOGY CO-OP

Information Session

MINA PHAISALTANTIWONGS, CO-OP COORDINATOR

Science Co-op



AGENDA

Today, we will be discussing:

1. What is Co-op?
2. Pharmacology Co-op Application Process
3. Co-op Schedule/Timeline
4. Examples of Co-op Jobs
5. Questions

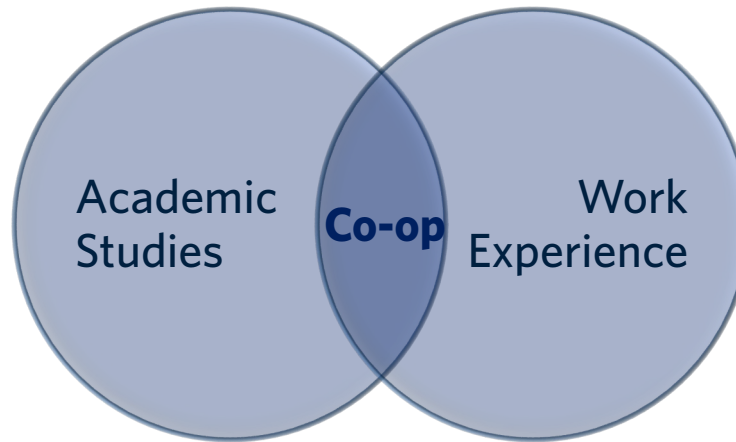
What is Co-op?

Program Introduction



WHAT IS CO-OP?

Co-operative Education (Co-op) is an opportunity to integrate your academic studies with relevant, paid work experience.



In the Co-op program you would alternate between **academic study terms** and **co-op work terms**. Co-op work terms are:

- Paid
- Full-time (Typically 35-40 hours per week)
- Relevant to your academic field of study

WHY PARTICIPATE IN CO-OP?

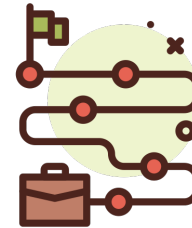
There are multiple benefits to participating in the Co-op Program:



Job Search Skills Training
& Co-op Job Portal



Improve your Resume



Career Exploration



Earn \$\$\$
for Tuition



Expand your
Professional Network



Build your
Confidence

WHAT DOES MY CO-OP COORDINATOR DO?



Job Search Skills Training

- Resume
- Cover Letter
- Interviews
- Job Search Strategies
- Etc.



Student Appointments

- Career Advising
- Resume/Cover Letter Review
- Practice Interview



Employer Relations

- Job Offer Handling
- Develop Employment Opportunities



Performance Management

- Co-op Check-In Meetings (CCM)
- Address Workplace Questions and Concerns

JOB SEARCH SKILLS TRAINING

To assist you in succeeding in your Co-op Job Search, the following Co-op Workshops will be offered:

- Resume & Cover Letter Writing
- Job Search Strategies
- Interview Skills
- Transitioning from School to Work
- Recognizing Discrimination, Bullying and Harassment in the Workplace

All workshops are **MANDATORY** and to be completed prior to your job search

PROGRAM DETAILS

Program Fees

- Administration and Workshop fee: one-time fee *(\$272.00)
- Co-op fee: payable for each 4-month work term that you have secured a job *(\$838.00)
 - You are not charged the Co-op fee if you haven't secured a job

*Note: Co-op fees are subject to change based on the [UBC Academic Calendar](#)

How Can I Apply?

Application Process



ELIGIBILITY REQUIREMENTS



- Have a minimum average of around B- (68%)
- Be a full-time UBC (Vancouver) student in good academic standing
- Demonstrate:
 - Good communication skills, and a responsible, mature attitude
 - Leadership, teamwork, and time management
 - Interest in your chosen field
- Be flexible and willing to accept a work placement outside the Lower Mainland

INTERNATIONAL STUDENTS



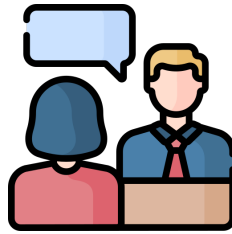
- Can international students apply to/participate in Co-op?
 - Yes, you can!
- Co-op fees and application process are the same for both international and domestic students
 - However, certain job opportunities may have citizenship requirements
- International students need a **Co-op Work Permit** to work in Canada
 - The Science Co-op Office will provide guidance on applying for your Co-op Work Permit

APPLICATION PROCESS



Apply

via Science Co-op Website:
sciencecoop.ubc.ca



**Intake
Interview**



**Admissions
Results**

Application Deadline: Tuesday, October 3, 2023

- Intake Interviews: Mid-Late October
- Admission Results: Early November

APPLICATION DOCUMENTS

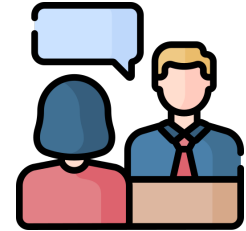
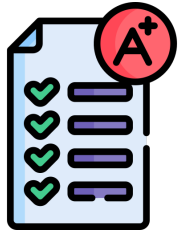
Apply online via Science Co-op Website: sciencecoop.ubc.ca

What you will need to apply:

1. Application Form
2. Resume
3. Non-UBC Post-Secondary Transcripts
 - Unofficial transcripts/screenshots are ok to submit
 - High school transcripts are not needed
 - UBC Transcripts will be reviewed via SISC/SSC (no need to submit)

Please combine all of your documents into **one PDF** before submitting

HOW ARE APPLICATIONS ASSESSED?



Transcript	Online Application	Resume	Intake Interview
<ul style="list-style-type: none"> Grades Requirement Academic Standing 	<ul style="list-style-type: none"> Quality of Application Responses Written Communication Skills 	<ul style="list-style-type: none"> Work/Volunteer Experience Projects Extracurricular Activities 	<ul style="list-style-type: none"> Communication Skills Attitude Professionalism

Note: You will be notified 3-4 weeks after the application interview if you have been invited for an Intake Interview.

Pharmacology Co-op

Schedule and Timeline



PHARMACOLOGY CO-OP SCHEDULE

Year	Fall	Winter	Summer
1	Study Term 1	Study Term 2	-
2	Study Term 3	Study Term 4	-
3	Study Term 5 + Apply for Co-op	Study Term 6 + Co-op Job Search	Work Term 1
4	Work Term 2	Work Term 3	Work Term 4
5	Study Term 7	Study Term 8	-

Pharmacology Co-op

Co-op Job Examples



CO-OP JOB EXAMPLES: LIFE SCIENCES

Employers:

- Acuitas Therapeutics
- adMare BioInnovations
- BC Children's Hospital /
BC Children's Hospital Research Institute
- Center for Heart Lung Innovation
- Health Canada
- Vancouver Coastal Health Research Institute
- St. Paul's Hospital
- STEMCELL TECHNOLOGIES
- Non-Invasive Neurostimulation Therapies
Laboratory (NINET)
- UBC Faculty of Medicine
- UBC Psychiatry

Roles:

- Research Assistant
- Clinical Research Coordinator Student
- Bioinformatics Research Assistant
- Drug Delivery & Formulations Co-op Student

... AND MORE!!



UBC Science Co-op

Contact & Other Info



CONTACT

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Co-op Coordinator

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sciencecoop.ubc.ca/about/contact



Pharmacology Co-op Web page:

sciencecoop.ubc.ca/prospective/apply/pharmacology

To see info session slides, look for this button →

Co-op Overview PDF

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Thank You
Any Questions?

