PHARMACOLOGY CO-OP

Information Session
MINA PHAISALTANTI IWONGS, CO-OP COORDINATOR

Science Co-op
AGENDA

Today, we will be discussing:

1. What is Co-op?
2. Pharmacology Co-op Application Process
3. Co-op Schedule/Timeline
4. Examples of Co-op Jobs
5. Questions
What is Co-op?
Program Introduction
WHAT IS CO-OP?

Co-operative Education (Co-op) is an opportunity to integrate your academic studies with relevant, paid work experience.

In the Co-op program you would alternate between academic study terms and co-op work terms. Co-op work terms are:

- Paid
- Full-time (Typically 35-40 hours per week)
- Relevant to your academic field of study
WHY PARTICIPATE IN CO-OP?

There are multiple benefits to participating in the Co-op Program:

- Job Search Skills Training & Co-op Job Portal
- Improve your Resume
- Career Exploration
- Earn $$$ for Tuition
- Expand your Professional Network
- Build your Confidence
WHAT DOES MY CO-OP COORDINATOR DO?

Job Search Skills Training
- Resume
- Cover Letter
- Interviews
- Job Search Strategies
- Etc.

Student Appointments
- Career Advising
- Resume/Cover Letter Review
- Practice Interview

Employer Relations
- Job Offer Handling
- Develop Employment Opportunities

Performance Management
- Co-op Check-In Meetings (CCM)
- Address Workplace Questions and Concerns
JOB SEARCH SKILLS TRAINING

To assist you in succeeding in your Co-op Job Search, the following Co-op Workshops will be offered:

- Resume & Cover Letter Writing
- Job Search Strategies
- Interview Skills
- Transitioning from School to Work
- Recognizing Discrimination, Bullying and Harassment in the Workplace

All workshops are **MANDATORY** and to be completed prior to your job search.
**Program Fees**

- Administration and Workshop fee: one-time fee *(+$272.00)*
- Co-op fee: payable for each 4-month work term that you have secured a job *(+$838.00)*
  - You are not charged the Co-op fee if you haven’t secured a job

*Note: Co-op fees are subject to change based on the **UBC Academic Calendar**
How Can I Apply?
Application Process
ELIGIBILITY REQUIREMENTS

• Have a minimum average of around B- (68%)
• Be a full-time UBC (Vancouver) student in good academic standing
• Demonstrate:
  • Good communication skills, and a responsible, mature attitude
  • Leadership, teamwork, and time management
  • Interest in your chosen field
• Be flexible and willing to accept a work placement outside the Lower Mainland
INTERNATIONAL STUDENTS

• Can international students apply to/participate in Co-op?
  • Yes, you can!

• Co-op fees and application process are the same for both international and domestic students
  • However, certain job opportunities may have citizenship requirements

• International students need a Co-op Work Permit to work in Canada
  • The Science Co-op Office will provide guidance on applying for your Co-op Work Permit
APPLICATION PROCESS

Apply
via Science Co-op Website:
sciencecoop.ubc.ca

Intake Interview

Admissions Results

Application Deadline: Tuesday, October 3, 2023
• Intake Interviews: Mid-Late October
• Admission Results: Early November
APPLICATION DOCUMENTS

Apply online via Science Co-op Website: sciencecoop.ubc.ca

What you will need to apply:
1. Application Form
2. Resume
3. Non-UBC Post-Secondary Transcripts
   • Unofficial transcripts/screenshots are ok to submit
   • High school transcripts are not needed
   • UBC Transcripts will be reviewed via SISC/SSC (no need to submit)

Please combine all of your documents into one PDF before submitting
### HOW ARE APPLICATIONS ASSESSED?

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<th>Transcript</th>
<th>Online Application</th>
<th>Resume</th>
<th>Intake Interview</th>
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<tr>
<td>• Grades Requirement</td>
<td>• Quality of Application Responses</td>
<td>• Work/Volunteer Experience</td>
<td>• Communication Skills</td>
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<td>• Academic Standing</td>
<td>• Written Communication Skills</td>
<td>• Projects</td>
<td>• Attitude</td>
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<td>• Extracurricular Activities</td>
<td>• Professionalism</td>
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Note: You will be notified 3-4 weeks after the application interview if you have been invited for an Intake Interview.
Pharmacology Co-op
Schedule and Timeline
# Pharmacology Co-op Schedule

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<td>Study Term 6 + Co-op Job Search</td>
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Pharmacology Co-op
Co-op Job Examples
CO-OP JOB EXAMPLES: LIFE SCIENCES

Employers:
• Acuitas Therapeutics
• adMare BioInnovations
• BC Children’s Hospital / BC Children’s Hospital Research Institute
• Center for Heart Lung Innovation
• Health Canada
• Vancouver Coastal Health Research Institute
• St. Paul’s Hospital
• STEMCELL TECHNOLOGIES
• Non-Invasive Neurostimulation Therapies Laboratory (NINET)
• UBC Faculty of Medicine
• UBC Psychiatry

Roles:
• Research Assistant
• Clinical Research Coordinator Student
• Bioinformatics Research Assistant
• Drug Delivery & Formulations Co-op Student

... AND MORE!!
UBC Science Co-op
Contact & Other Info
CONTACT

Mina Phaisaltantiwongs
Co-op Coordinator

Email:
mina@sciencecoop.ubc.ca
sciencecoop.ubc.ca/about/contact

Pharmacology Co-op Web page:
sciencecoop.ubc.ca/prospective/apply/pharmacology

To see info session slides, look for this button →

Co-op Overview PDF
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Thank You

Any Questions?